

Town of Richfield, Wood County, Wisconsin

Resolution 1-2023

SETTING FEES FOR RECORDS

STATE OF WISCONSIN
Town of Richfield
Wood County

The Town Board of the Town of Richfield, Wood County, Wisconsin, by this resolution, adopted by a majority of the town board on a roll call vote with a quorum present and voting and proper notice having been given, resolves and orders as follows:

The following fees for satisfying record requests under s. 19.35, Wis. stats., are established:

- a. Actual cost of transcription and reproduction – \$0.15 per page.
- b. Actual cost of photography and photographic processing – current cost.
- c. Actual cost of locating a record if the cost is more than \$50 – \$22.54 per hour.
- d. Actual cost of shipping and mailing of any copy or photograph – current cost.

The town clerk shall properly post or publish this resolution as required under s. 60.80, Wis. stats.

Adopted this 16th day of July, 2023 by the Town Board of Supervisors of the Town of Richfield, Wood County.

For a signed copy please contact the Town of Richfield Clerk.

Notes: Copying costs of more than \$.25 per page may be subject to legal challenge when the actual costs cannot be demonstrated to be more than \$.25 per page.

This form does not establish costs for research or for creating a new record.

Under s. 19.35 (3) (f), Wis. stats., an authority may require prepayment by a requester of any fees imposed under s. 19.35 (3), Wis. stats., if the total amount exceeds \$5.