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# TOWN OF RICHFIELD

8478 Richfield Drive  
Marshfield, WI 54449

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## Monthly Board Minutes September 12, 2022

### Call to Order

Dave Steinmetz called the meeting to order at 7:30 pm

### Pledge of Allegiance

### Roll call

The following persons were present: Dave Steinmetz (Chairperson), Chris McDaniel (Supervisor #1), Jack Pernsteiner (Supervisor #2), Tammi Pernsteiner (Treasurer & Interim Clerk), Josh Sabo, Chad Fox

### Minutes from August 16, 2022 Monthly Board Meeting

Chris McDaniel made a motion to approve the August 16<sup>th</sup> monthly board meeting minutes. Jack Pernsteiner 2<sup>nd</sup> the motion. Motion carried.

### Treasurer's Report

Jack Pernsteiner made a motion to approve August 2022 Treasurer's Report. Chris McDaniel 2<sup>nd</sup> the motion. Motion carried.

### Road Maintenance

Crack filling and damaged roads from storm was discussed.

Dust control is done as a courtesy to residents. The Town is not required to do dust control.

Klondike Drive's culvert west of bridge was discussed due to better drainage.

Resident Chad Fox informed the Board of a vehicle parked on Klondike Drive that has not been moved in sometime. Dave Steinmetz will contact Wood County to see what we can do regarding this situation.

### WISLR Local Road Certification

Paperwork for this certification was given to Chris McDaniel and is due by October 14<sup>th</sup>.

### Town Hall maintenance – no discussion

### LRIP

Will get addressed in February 2023

### Dog Ordinance

Table until October meeting.

### Lawyer update

Nothing new to report

### Cemetery

Leveling grave sites was discussed.

### **ARPA update**

Town of Rock is using their ARPA money for roads and Town of Cameron is using theirs for a Fire Truck. Town of Richfield is waiting for clearer instructions on the options we have for the money. If the money is spent and then ends up getting denied by the those in charge of funding the Town has to cover those funds.

Chris McDaniel made a motion to approve \$12,060.00 of ARPA fund money for Fire Department's five sets of turnout gear. Jack Pernsteiner 2<sup>nd</sup> the motion. Motion carried.

### **Propane contract**

Received a contract from Cooper for \$1.88/gal. Dave Steinmetz will check other propane companies for pricing.

### **Billing for emergency services**

Due to the Rural Association being done billing non-residents vs billing residents was discussed.

### **2023 household counts**

Was discussed

### **Set budget meeting**

Chris McDaniel made a motion to set the budget meeting for 10/24/22 at 6:30pm. Jack Pernsteiner 2<sup>nd</sup> motion. Motion carried.

### **Set budget hearing**

Jack Pernsteiner made a motion to set the budget hearing for 11/14/22 at 6:30pm. Chris McDaniel 2<sup>nd</sup> the motion. Motion carried.

### **Snow plowing**

Tabled until October

### **Postcard to residents regarding Appointed Clerk & Appointed Treasurer**

Chris McDaniel made a motion to approve 500 informational postcards not too exceed \$100. Jack Pernsteiner 2<sup>nd</sup> the motion. Motion carried.

### **Invoicing update**

Nothing to report

### **Fire Chief's report**

Fire calls in July = 8

Fire calls in August = 9

YTD Fire calls = 46 which is a 59% increase over last year

Calendar raffle going on through September 30<sup>th</sup>

Cancer Awareness t-shirt campaign until September 13<sup>th</sup>

DOT – T3-passed, S1-needed pitman arm drag link replaced – now passed, B1- steering issue and trailer brake box issue, trailer has few stress cracks – Farmway working on repairing.

Truck 7-hydraulic ram needs new seal kit for DS outrigger, being worked on September 14<sup>th</sup>

FD open house – vendor event on October 16<sup>th</sup> from 11am-3pm

Some firefighters attended an appreciation service at Bluff View Church

**First Responder report**

First Responder calls in July = 5

First Responder calls in August = 7

YTD EMS calls = 56 which is a 107% increase over last year

**Items intended for future meetings**

ARPA update, Snow plowing, dog ordinance, LRIP

**Accounts Payable**

Chris McDaniel made a motion to pay bills. Jack Pernsteiner 2<sup>nd</sup> the motion. Motion carried.

**Adjournment**

Jack Pernsteiner made a motion to adjourn. Chris McDaniel 2<sup>nd</sup> the motion. Motion carried.

Tammi Pernsteiner, Town of Richfield Interim Clerk