
TOWN OF RICHFIELD

8478 Richfield Drive
Marshfield, WI 54449

Monthly Board Minutes June 12, 2023

Dave Steinmetz called the meeting to order at 6:30 pm

Pledge of Allegiance

Roll call

The following persons were present: Dave Steinmetz (Chairperson), Chris McDaniel (Supervisor #1), Tammi Pernsteiner (Treasurer & Interim Clerk), Paula Rustad (Clerk), Andrew Woltmann (Supervisor#2), Josh Sabo, Keith Albright, Bob Tomkowiak

Minutes from May 7, 2023 Monthly Board Meeting

Chris McDaniel made a motion to approve the May 16th monthly board meeting minutes. Dave Steinmetz 2nd the motion. Motion carried.

Minutes from May 24, 2023 BOR Meeting

Dave Steinmetz made a motion to approve the BOR meeting minutes. Chris McDaniel 2nd motion. Motion carried.

Minutes from May 30, 2023 Special Board Meeting

Chris McDaniel made a motion to approve the May 30th special board meeting minutes. Dave Steinmetz 2nd motion. Motion carried.

Treasurer's Report

Dave Steinmetz made a motion to approve the May Treasurer's report. Chris Steinmetz 2nd motion. Motion carried.

Town Supervisor#2 appointment

Chris McDaniel made a motion to appoint Andrew Woltmann as Town Supervisor #2. Dave Steinmetz 2nd motion. Motion carried.

Road maintenance

Discussed having Wood County take care of repairing culvert area on Thompson Road including repairing culvert area on Richfield Wood Road. Pot hole repairs were also discussed. Puff Creek project will start approximately on June 21st. Signage for this project will be looked into whether we have the signs or we need them from Wood County. Dave Steinmetz will contact Wood County regarding signage needed.

Dust proofing

Chris McDaniel made a motion to proceed using Wood County Highway Department for dust proofing in place of Kafka. Andrew Woltmann 2nd motion. Motion carried.

This should be completed on Wednesday of this week. Dave Steinmetz received an email regarding Kafka no longer doing our dust proofing.

Building maintenance

Clean up took place behind the building and it is looking great. Check was received from Shaws for the scrap that was found at the building. The 4-H trailer was damaged in the process of the clean up so the funds received will be given to Richfield 4-H.

Andrew Woltmann made a motion to approve payment of \$36.00 to Richfield 4-H for trailer damage. Chris McDaniel 2nd motion. Motion carried.

Fencing along side of building was discussed. The remaining signposts at the municipal building will be put on Wisconsin Surplus.

Cemetery update

The markers placed at the cemetery will need to be replaced due to damage.

ARPA funds update

Options on how to spend the ARPA funds were discussed. This is something that needs to be done before the end of year.

Lawyer update

Was discussed.

Clerk position

Welcome Paula Rustad! She is our new Town Clerk and will start her position on June 16th. Thank you to Tammi Pernsteiner for filling in as Interim Clerk for these past 12 months.

Meeting date/time change

Chris McDaniel made a motion to set our next monthly board meeting on July 16, 2023 at 6:30pm.

Open records request/charges/ordinance/resolution ordinance

Chris McDaniel updated a sample ordinance for the Board to review for approval in July. Paula Rustad will make the necessary changes and supply the Board with an ordinance to approve.

Liquor license

No discussion.

Recycling service

More recycling meetings took place to get rid of the fuel surcharge on the bills. Recycling costs for residents will be determined shortly.

Al Becker Jr family donation

No discussion

Kens Economy property

No discussion

Fire Ordinance

This was taken care of in May.

Fire Chief's report

Fire calls for service since last meeting = 11 (3 in Richfield, 8 automatic aid)

October Calendar Raffle tickets should be available by the end of June. Hose testing completed last Wednesday, had two hoses fail.

Congratulations to Chris McDaniel and Will Dieringer on passing their Firefighter 2 Practical Exam.

First Responder report

First Responder calls since last meeting = 6

Invoicing

In the process of billing for fire numbers.

Items intended for future meetings

Town Insurance.

Accounts Payable

Andrew Woltmann made a motion to pay bills. Chris McDaniel 2nd motion. Motion carried.

Adjournment

Chris McDaniel made a motion to adjourn at 8:36pm. Andrew Woltmann 2nd motion. Motion carried.

Tammi Pernsteiner, Town of Richfield Interim Clerk