
TOWN OF RICHFIELD

8478 Richfield Drive
Marshfield, WI 54449

Monthly Board Minutes January 7, 2024

Dave Steinmetz called the meeting to order at 6:30 pm.

Pledge of Allegiance

Roll call

The following persons were present: Dave Steinmetz (Chairperson), Chris McDaniel (Supervisor #1), Andrew Woltmann (Supervisor #2), Tammi Pernsteiner (Treasurer), Paula Rustad (Clerk), Josh Sabo, Keith Albright

Minutes from December 17, 2023, Monthly Board Meeting

Andrew Woltmann made a motion to approve the December 17th, 2023, monthly board meeting minutes. Chris McDaniel 2nd motion. Motion carried.

Treasurer's Report

LRIP payment of \$ 20,615.31 was received and deposited on 12/11/23. Chris McDaniel made a motion to approve the December 2023 Treasurer's report. Andrew Woltmann 2nd motion. Motion carried.

Treasurer's Position

After 17 years with the Town of Richfield, Tammi Pernsteiner put in her resignation as Treasurer effective March 31, 2024. Chris asked Tammi if she could put together a job description so that a job listing could be posted on Indeed as soon as possible. We will look at possible applicants at February's meeting. Tammi was wished the best and has agreed to assist during the time it will take to fill the position.

Meeting Date/Time

The monthly meeting for February has been set for Monday, February 12th, 2024, at 6:30pm and March has been set for Sunday, March 10th, 2024, at 6:30pm. Future meeting dates and times will be discussed at the next meeting.

Set Date for Audit

The audit of books to be approved by the board will be done at the end of the regular board meeting on February 12, 2024.

Rural Insurance

Dave met with Ian at Rural Insurance regarding insurance coverage. Policy was reviewed & discussion was had regarding "agreed value" on certain items. No premium has been set yet.

Road Maintenance

Bob is out for plowing/grading until further notice. Carl Stoflet is a possibility for snow plowing, just needs to be added to the town's insurance first.

Plow truck is fueled & salt is loaded so it is good to go.

Future road repairs were discussed.

Get engineers bid from the County first for two miles on Puff Creek to be paved. Dave will speak with Roland. First mile of Ward Blvd from County N south to be redone in the future. One mile of Bluff Drive and Bethel Road going over the hill as well. Culvert on Bethel Road south of Weber should be looked at if we are looking at redoing that road.

Building Maintenance

Front door was discussed again and Dave will have someone look at it.

Dave spoke with Brian Zink about the faucet in the kitchen and it is ready to start being replaced. Dave will check with Pat Schreiner about possible material he is getting rid of.

Cemetery Update

No new updates.

ARPA Funds

Look into getting bids ad submitted in February. Currently \$149,274.95 in funds are available.

Elections

Upcoming Training for Chief Inspectors and Clerks is set for January 24th and January 27th. Primary Election is set for Tuesday, February 20th, 2024.

Fire Department Report

Chief Josh Sabo reported the following for December 2023:

Fire Calls for service December – 9

5 in Richfield; combine fire, lost person, 2 fire alarms at Bethel Place, vehicle accident.
4 automatic/mutual aid; chimney fire to Pittsville, shed fire to Arpin, 2 cancellations (Arpin and Vesper).

First Responders Report

Chief Josh Sabo reported the following for December 2023:

First Responder Calls December – 1

1. New Hurst battery powered extrication equipment has arrived and is in service!
2. Truck 7 out of service, lifting cylinders failed during annual testing, working on getting repaired.
3. Soup Dinner – February 11, 2024
4. 2023 Call Breakdown report shared.

Discussion was had about offering old extrication equipment to neighboring departments that don't have anything versus putting it on Wisconsin Surplus and setting a price. Josh will work on the proposal amount.

Invoicing

Tammi is all caught up with fire number invoicing.

Items intended for future meetings.

None at this time.

Accounts Payable

Chris McDaniel made a motion to pay the bills. Andrew Woltmann 2nd motion. Motion carried.

Adjournment

Andrew Woltmann made a motion to adjourn at 7:47pm. Chris McDaniel 2nd motion. Motion carried.

Paula Rustad, Town of Richfield Clerk