

Town of Richfield, Wood County

Monthly Board Meeting

February 10, 2020

1. Jim Good called the meeting to order at 7:01 pm.
2. Pledge of Allegiance
3. The following persons were present: Tirzah Draeger (Clerk), Tammi Pernsteiner (Treasurer), Jim Good (Chairman), Dave Steinmetz (Supervisor #1), Chris McDaniel (Supervisor #2), Bob Tomkowiah (Resident), & Keith Albright (Resident).
4. Chris McDaniel made a motion to approve the January 13, 2020 Public Board meeting minutes after adjusted. Dave Steinmetz 2<sup>nd</sup> the motion. The motion carried.
5. Chris McDaniel made a motion to approve the Treasurer's report as printed. Dave Steinmetz 2<sup>nd</sup> the motion. The motion carried.
6. Fire Chief's Report. None at this time.
7. First Responder's Report. None at this time.
8. Dave Steinmetz made a motion to move to closed session to conduct a review with Hwy Department Employee. Chris McDaniel 2<sup>nd</sup> the motion.
9. Chris McDaniel made a motion to move to open session. Dave Steinmetz 2<sup>nd</sup> the motion.
  - a. Chris McDaniel made a motion to accept the Hwy Department Standard Position Description.
10. Property Survey Maps. None currently.
11. Road Maintenance
  - a. Potholes were discussed.
12. Building Maintenance
  - a. Lights were discussed.
  - b. Painting was discussed.
  - c. Stove/Oven was discussed.
13. Snowplowing for the Town of Wood.
14. Snowplowing for the Town of Arpin was discussed.
15. Dave Steinmetz made a motion to set the Open Book for Wednesday, May 20<sup>th</sup> from 4pm – 6pm and the Board of Review for Thursday, May 28<sup>th</sup> from 6:30pm-8:30pm. Chris McDaniel 2<sup>nd</sup> the motion. The motion carried.
16. Items intended for future meetings:
  - a. Personal Equipment Billing Rate
  - b. Stove
  - c. Pumping of the Holding Tanks
  - d. Hwy Department Employee Review
  - e. Chip Reader for dogs
  - f. Annual Meeting Agenda
17. Accounts Payable: Dave Steinmetz made a motion to Approve/Pay monthly bills. Chris McDaniel 2<sup>nd</sup> the motion. The motion carried.
18. Chris McDaniel made to approve the internal Audit for the Town of Richfield. Dave Steinmetz 2<sup>nd</sup> the motion. The motion carried.
19. Dave Steinmetz made a motion to adjourn. Chris McDaniel 2<sup>nd</sup> the motion. Motion carried at 9:03pm.

Tirzah Draeger, Clerk