
TOWN OF RICHFIELD

8478 Richfield Drive
Marshfield, WI 54449

Monthly Board Minutes December 8, 2024

Dave Steinmetz called the meeting to order at 6:30 pm.

Pledge of Allegiance

Roll call

The following persons were present: Dave Steinmetz (Chairperson), Chris McDaniel (Supervisor #1), Andrew Woltmann (Supervisor #2), Paula Rustad (Clerk), Johnathan Dickinson (Treasurer), Josh Sabo, Keith Albright

Approval of the 2025 Budget

On the agenda in error. 2025 Budget was approved at Monthly Board meeting held on November 11, 2024.

Minutes from November 11, 2024, Budget Hearing

Chris McDaniel made a motion to approve the November 11th, 2024, Budget Hearing minutes. Andrew Woltmann 2nd motion. Motion carried.

Minutes from November 11, 2024, Special Town Meeting of Electors

Andrew Woltmann made a motion to approve the November 11th, 2024 Special Town Meeting of Electors minutes. Chris McDaniel 2nd motion. Motion carried.

Minutes from November 11, 2024, Monthly Board Meeting

Andrew Woltmann made a motion to approve the November 11th, 2024 Monthly Board Meeting minutes. Chris McDaniel 2nd motion. Motion carried.

Minutes from November 17, 2024, Special Board Meeting

Chris McDaniel made a motion to approve the November 17th, 2024, Special Board Meeting minutes. Andrew Woltmann 2nd motion. Motion carried.

Treasurer's Report

Chris McDaniel made a motion to approve the November 2024 Treasurer's report. Andrew Woltmann 2nd motion. Motion carried. ARPA funds will be removed after December 2024.

Meeting Date/Time

The monthly meeting for January is set for Sunday, January 12th, 2024, at 6:30pm. The February meeting will be decided at the next meeting. Future meeting dates and times will be discussed at each meeting.

Set Caucus Meeting Date-must be between January 2nd & January 21st

The Caucus Meeting is set for Sunday, January 12th, 2024, at 6:30pm before the monthly meeting.

Town Insurance

Paula will be dropping approved and signed contract with payment to Rural Insurance/Kreklau Insurance.

Road Maintenance

Snowplow truck is running and ready for the snow.

Building Maintenance

Chris inquired about the last time holding tanks were pumped. He will check them.

Cemetery Update

No new updates

Forest Tax Land Law order from Wisc. Dept of Natural Resources-for review

Was discussed.

Fire Department/EMR Report

Chief Josh Sabo reported the following for November 2024:

Fire Calls for service since 11/11/24 – 2

- 2 in Richfield; burning complaint at 7315 Cth N and woodshed fire at 9013 Thompson Rd
- 0 - automatic/mutual aid.

First Responder Calls since 11/11/24 – 2

1. Purchasing 5 Seek FirePro 300 TIC and 2 Seek AttackPro TIC with Calendar Raffle Fundraiser money.
2. Keep the Wreath Campaign, runs from Thanksgiving to New Year's Day. Every time there is a structure fire in Wood County a red bulb is added to the wreath, 1 red bulb so far.
3. Next FD meeting will be member appreciation night.

Invoicing

Received one from Fire Department, will get deposited.

Items intended for future meetings.

Bid Publication

Accounts Payable

Andrew Woltmann made a motion to pay the bills. Chris McDaniel 2nd motion. Motion carried.

Adjournment

Andrew Woltmann made a motion to adjourn at 7:19pm. Chris McDaniel 2nd motion. Motion carried.

Paula Rustad, Town of Richfield Clerk