
TOWN OF RICHFIELD

8478 Richfield Drive
Marshfield, WI 54449

Monthly Board Minutes October 14, 2024

Dave Steinmetz called the meeting to order at 6:30 pm.

Pledge of Allegiance

Roll call

The following persons were present: Dave Steinmetz (Chairperson), Chris McDaniel (Supervisor #1), Andrew Woltmann (Supervisor #2), Paula Rustad (Clerk), Johnathan Dickinson (Treasurer), Josh Sabo, Keith Albright, Bob Tomkowiak

Minutes from September 9, 2024, Monthly Board Meeting

Chris McDaniel made a motion to approve the September 9, 2024, Monthly Board Meeting minutes. Andrew Woltmann 2nd motion. Motion carried.

Treasurer's Report

Andrew Woltmann made a motion to approve the August 2024 Treasurer's report. Chris McDaniel 2nd motion. Motion carried.

Meeting Date/Time

The monthly meeting for November is set for Monday, November 11th, 2024, at 6:30pm. The December meeting will be decided at next meeting. Future meeting dates and times will be discussed at each meeting.

Town Insurance

No new updates

Road Maintenance

Stop signs have been replaced but still no zebra signs by the culvert as of Friday on Richfield Wood, west of Polish.

Dave is trying to reach out to Enbridge as the culvert by Arpin Richfield/Richfield Wood is buried. Keith did do some filling on the northwest corner.

Dave spoke with the Township of Cameron about chip sealing. It is not in their budget for 2025 but when we do it, we should do it around the same time.

The owner of the property on the southeast corner of Richfield Drive and County Rd A is not responding so if the grass gets too high, the town will look into getting it cleaned up as it can be a road hazard.

Dave spoke with the Town of Arpin about the culvert on Arpin Richfield Road and they will not be pursuing the homeowner. To pull the culvert, it will cost around \$10,000 so Dave will talk with the Town of Arpin about splitting the cost.

Keith has potholes filled and will also be taking a chainsaw to cut some stumps/branches that are sticking out into the roadway. There will also be some grading done on gravel roads now that it has rained.

Dave will check with Randy on what we can do with the drilling area that was done previously on Richfield Dr, just west of County Road A.

Snow Plowing

The contract for snow plowing between the Town of Richfield and the Town of Wood was discussed.

Chris McDaniel made a motion to approve the 2024-2025 proposed snow plowing of \$85.00/hr per plow between the Town of Richfield and Town of Wood. Andrew Woltmann 2nd motion. Motion carried.

Paula will send out to Town of Wood Chairman to sign.

ARPA Funds

Discussion was had to finish allocating remaining funds. We will need to make sure that we receive all the bills by the end of the year

Trash and Recycling services for Businesses in township

Chris McDaniel made a motion to remove residential service from SV Pallet at 8126 Hwy 80. Andrew Woltmann 2nd motion. Motion carried.

Permits

No discussion. The Right of Way permit will be discussed at the January meeting.

Building Maintenance

Chris replaced some of the LED lights in the hallway and hall. Chris will work to get all of the other ones replaced. Dave will check with the Town Hall insurance carrier to verify town employees can conduct town hall maintenance on electrical equipment.

Cemetery Update

No new updates

Elections

The General Election is fast approaching. Based on the projected turn out for this election we will have 7 people working all day. Based on the absentees we have already issued and those coming to vote absentee in person, I am expecting we will easily have 100 absentee ballots. I have been very busy, lol.

Chief Inspectors and Election Inspectors (for our township this will be Paula, Bonnie, Sandi and Tirzah) will be attending training put on by the County on either Wednesday, October 16th or Saturday October 19th

Jason Knott, District Administrator for the Pittsville School District gave a brief presentation on the Referendum that will appear on November's Ballot.

Marshfield Ambulance Contract

The contract presented showed what increases there were in the bill. After some research, Josh shared his findings in which he will be responding in an email to Marshfield.

Andrew Woltmann made a motion to approve the 2025 Ambulance contract with the City of Marshfield for \$63,350.00. Chris McDaniel 2nd the motion. Motion carried.

Fire Department/EMR Report

Chief Josh Sabo reported the following for September 2024:

Fire Calls for service since 9/9/24 – 5

- 1 in Richfield; burning complaint at 9119 Sth 80
- 4 automatic/mutual aid; semi fire-Town of Cameron; oven fire-Town of Marshfield, shed fire-Town of Arpin, lighting strike/house fire-Town of Arpin

First Responder Calls since 9/9/24 – 0; paged twice but canceled once and the other call was not in our jurisdiction

1. Calendar raffle – sold 845 tickets, raised over \$17,000 for Thermal Imaging Camera upgrades
2. Ladder testing was completed and everything passed
3. Pump testing was completed and both trucks passed
4. Awarded a 50/50 DNR grant for \$17,000 for wildland/extrication gear, nomex hoods and water back cans. Our \$8,500 is accounted for in the FD 2025 budget.

Board approved for Josh to send out bill to property owner of the burning complaint.

SCBA Purchase

Loan was discussed. Andrew Woltmann made a motion to approve going forward with a loan for a 1-year term of \$139,860.53. Chris McDaniel 2nd motion. Motion carried.

Invoicing

All caught up.

Items intended for future meetings.

None.

Clerk Updating of Accounts to Match DOR Accounts

Paula worked with the clerk at a neighboring village to align our QuickBook accounts with those of the Wisconsin Department of Revenue. This will make reporting much more efficient and budgeted finances can be provided monthly & on demand at the Town Board Meetings.

Accounts Payable

Andrew Woltmann made a motion to pay the bills. Chris McDaniel 2nd motion. Motion carried.

Adjournment

Chris McDaniel made a motion to adjourn at 7:57pm. Andrew Woltmann 2nd motion. Motion carried.

Paula Rustad, Town of Richfield Clerk