
TOWN OF RICHFIELD

8478 Richfield Drive
Marshfield, WI 54449

Monthly Board Minutes September 9, 2024

Dave Steinmetz called the meeting to order at 8:00 pm.

Pledge of Allegiance

Roll call

The following persons were present: Dave Steinmetz (Chairperson), Chris McDaniel (Supervisor #1), Andrew Woltmann (Supervisor #2), Paula Rustad (Clerk), Johnathan Dickinson (Treasurer), Josh Sabo, Keith Albright

Minutes from August 12, 2024, Monthly Board Meeting

Chris McDaniel made a motion to approve the August 12, 2024, Monthly Board Meeting minutes. Dave Steinmetz 2nd motion. Motion carried.

Minutes from August 21, 2024, Special Board Meeting

Chris McDaniel made a motion to approve the August 21, 2024, Special Board Meeting minutes. Dave Steinmetz 2nd motion. Motion carried.

Treasurer's Report

Chris McDaniel made a motion to approve the August 2024 Treasurer's report. Dave Steinmetz 2nd motion. Motion carried.

Meeting Date/Time

The monthly meeting for October was originally set for Monday, October 14th, 2024, at 8:00pm but the time change was made to 6:30pm. The November meeting has been set for Monday, November 11th, 2024, at 6:30pm or 8:00pm. Time will be decided at next meeting. Future meeting dates and times will be discussed at each meeting.

Set Budget Meeting

Chris McDaniel made a motion to set the budget meeting for October 13, 2024 at 6:30pm. Andrew Woltmann 2nd motion. Motion carried.

Set Budget Hearing

Andrew Woltmann made a motion to set the budget hearing for November 11, 2024 at 6:30pm. Chris McDaniel 2nd the motion. Motion carried.

Town Insurance

No new updates

Road Maintenance

Signs on Richfield Wood, west of Polish still need to be put up.

Someone has been doing “donuts” on Weber so we will need to get the grader out there.

Keith Albright inquired about there being other interest in snow plowing. None at this time.

Dave is waiting to hear back from Randy from Wood County regarding cleanup projects.

The northwest corner of Arpin Richfield/Richfield Wood needs attention. Dave will call & look into it.

Washington north of County EE needs to be chip sealed. Township of Cameron also needs to have some done so maybe could be done around the same time.

The property on the southeast corner of Richfield Drive and County Rd A will have lawn maintenance done on it soon.

Annual Road Certification

The annual Road Certification was presented to the Town Board. Chris has been keeping up on submitting maintenance done on the roads. Dave will sign and the Clerk will mail it back.

Trash and Recycling services for Businesses in township

Dave received a call from Waste Management about businesses having extra waste containers to pick up. Dave addressed the business in question and also that we may want to look at other businesses in the township. The board will think more about it and discuss again at next month's meeting.

ARPA Funds

Discussion was had to finish allocating remaining funds. We will need to make sure that we receive all the bills by the end of the year.

Permits

The Right of Way permit will be discussed at the next meeting.

Zoning Questions & Concerns

No new updates. Can be removed from future agendas at this time.

Building Maintenance

House of Heating came to look at the mold situation with the Fire Department lockers. They are suggesting that we look into getting an industrial dehumidifier to help with the moisture.

Discussion was had about the cobwebs in the vestibule that need to be removed & lights in the hallway are not coming on right away.

We received the propane contract from Cooper Propane LLC. Andrew Woltmann made a motion to purchase 2000 gallons at \$1.44/gal for a total of \$2880.00. Chris McDaniel 2nd motion. Motion carried. It was suggested that the Clerk keep a running total of propane delivered every year so that we know exactly how much was used. Dave will check with Cooper to see if any credit was remaining on our contract from our last year.

Wisconsin Dept of Natural Resources-Managed Forest Law Application List

Application list was looked at. No reason to believe land discussed is not eligible so no comments to submit.

Cemetery Update

Guden's cemetery plots are all set.

Elections

No new updates as the election went well.

Fire Department/EMR Report

Chief Josh Sabo reported the following for August 2024:

Fire Calls for service since 8/12/24 – 2

- 1 in Richfield; lost child at North Wood County Park, child found as we arrived at the park
- 1 automatic aid; residential fire alarm in the Town of Rock-cancelled, false alarm

First Responder Calls since 8/12/24 - 3

1. Calendar raffle tickets are available, be sure to get one!
2. The 15 New SCBA's are in, will work on getting them into service over the next month
3. Demand Letter to Honeywell was sent by Attorney on 9/6/24
4. Had 2 DeWalt batteries go bad, submitted complaint to DeWalt and they provided 2 new ones even though they were out of the warranty period
5. Will have ladder and pump testing this month

SCBA Purchase

Dave shared loan quotes from the bank with the board. The Township Loan will be discussed at the Budget Review Meeting and next Month's Meeting.

Invoicing

All caught up.

Items intended for future meetings.

None.

Accounts Payable

Andrew Woltmann made a motion to pay the bills. Chris McDaniel 2nd motion. Motion carried.

Adjournment

Chris McDaniel made a motion to adjourn at 10:30pm. Andrew Woltmann 2nd motion. Motion carried.

Paula Rustad, Town of Richfield Clerk