
TOWN OF RICHFIELD

8478 Richfield Drive
Marshfield, WI 54449

Monthly Board Minutes July 7, 2024

Dave Steinmetz called the meeting to order at 6:30 pm.

Pledge of Allegiance

Roll call

The following persons were present: Dave Steinmetz (Chairperson), Chris McDaniel (Supervisor #1), Andrew Woltmann (Supervisor #2), Paula Rustad (Clerk), Johnathan Dickinson (Treasurer), Josh Sabo, Keith Albright, Scott Perry, Diane Baxter, Rose Hall, Charles Hall, Al Peterson, Curt Bottensek, Terry Schultz

Minutes from June 9, 2024, Monthly Board Meeting

Andrew Woltmann made a motion to approve the June 9, 2024, Monthly Board Meeting minutes.
Chris McDaniel 2nd motion. Motion carried.

Treasurer's Report

Chris McDaniel made a motion to approve the June 2024 Treasurer's report. Andrew Woltmann 2nd motion. Motion carried.

Meeting Date/Time

The monthly meeting for August has been set for Monday, August 12th, 2024, at 8:00pm and September has been set for Monday, September 9th, 2024, at 8:00pm. Future meeting dates and times will be discussed at each meeting.

Town Insurance

No new updates

Clear Cutting

No new updates.

Road Maintenance

Grading on Fox & Weber is done. Weber Lane was brought up by Curt Bottensek. 3 inches were to be laid but Curt stated that the road base laid was 4-6 inches thick & there was no binder. He brought in a rock sample, said that the road is soft and is asking what can be done as cars are going into the ditch. Dave stated that he had driven on it and had no issues but he will drive out there again. He will also reach out to the county to have them look at it and propose a solution. Some suggestions made were to add sand or have the County go over it with a roller. Chris will also drive out there at some point as well.

Crack Filling

We did not do any crack filling last year. Chris will make a list and will be discussed.

Right of Way Cleanup

Richfield Wood, Lincoln, & Arpin Richfield all have right of ways that need to be cleaned up. Dave will get in touch with Randy at the county and make a list to get to him so that the county can use their chipper.

ARPA Funds

No new updates

Permits

The Right of Way permit should have addition of verbiage that states that property is left they way it was found and that we will collect some type of security deposit or bond. To be discussed again at the next meeting.

Local Flooding Issues

We have had a lot of rain lately & there has been flooding at the residence Scott Perry & Diane Baxter on Puff Creek. There is a culvert that needs to be removed that is between two driveways. Dave will reach out to Randy to look at it so that the county can work on it before blacktopping Puff Creek. There was a concern expressed about the blacktopping & road meeting. The county will put on an apron, and it should not delay blacktopping.

There was also a flooding issue at the residence of Charles & Rose Hall on Arpin/Richfield. A culvert, that was too small, was put in by the Town of Arpin on Meidl and it dumps into that area causing flooding on the southside. The previous owner of the nearby residence never put in a culvert, so it runs under the road. It is a shared road & the Town of Arpin has control but has not done what they are supposed to do. The residents are not able to drink their water & have lost 4 inches of soil & trees. Dave will reach out to Roland and others in the county, but many are on vacation right now. Also, a concern is the culvert to the north that could potentially collapse over time as the rain continues.

Zoning Questions & Concerns

Al Peterson brought up concerns about the depreciation of housing due to the manufacturing that is being improved on Hwy 80 and about it being a wetland. He stated that the Town should have zoning as we have the responsibility to the residents that industries are not coming in. It has always been residential & agricultural so it's only appropriate for the town to address the concerns.

Chris addressed that the property has already been running as industrial and the town zoning is not going to help accomplish what Al wants as we cannot go back and change that. It was also stated that the DNR has been involved and so far, all permits required have been obtained. The board will hold a special meeting on Thursday, July 11th, 2024 at 8pm, to address these concerns and possibly put it up to vote in a comprehensive zoning nonbinding referendum. If the majority votes against zoning, Al stated he would be okay with that.

Building Maintenance

A question was brought up as to who is responsible for the weeding & upkeep at the town hall. Dave said he would take care of it.

Cemetery Update

Maintenance of cemetery was discussed. The contract with Beaver Creek states that they will trim weekly, and we will have Marshfield Monument take care of adjusting headstones. We will look at placing an ad before the end of the year for more maintenance options or entertain the idea of the

town doing it themselves. Chris & Paula will also get out to the cemetery to start updating the records we currently have for the cemetery.

Clerk Training

Paula will be out of town July 14th, 2024 to July 19th, 2024 to attend the Clerk Training in Green Bay.

Elections

Paula, Bonnie, Sandi & Tirzah all attended the election training provided by Trent Miner. Bonnie will also be training in Kathy Meidl to help work upcoming & future elections.

Fire Department/EMR Report

Chief Josh Sabo reported the following for June 2024:

Fire Calls for service June – 2

- 1 in Richfield; 2 car accident on CTH A & Klondike
- 1 automatic aid; electrical box arcing, Village of Arpin, canceled before going enroute

First Responder Calls June - 4

- 1. Calendar raffle spots are all sponsored, going to print as soon as we get our new raffle license
- 2. Hose testing completed on June 30

SCBA Purchase

Chief Josh Sabo presented a proposal for SCBA Replacement as December 17, 2024, is the drop date of our current SCBAs from Honeywell. He would like to purchase them & get them trained on and in service in September. As this is not something that was expected and not in the town's budget this year, Dave will reach out to Partner's Bank to inquire about getting a loan. Dave will also reach out to Heather at the county to find out when it can be put on the tax roll for prior or future loan services.

Legal counsel has everything they need to proceed.

Invoicing

John received one of the two invoices currently out. He will resend the one still outstanding.

Items intended for future meetings.

Permits

Accounts Payable

Andrew Woltmann made a motion to pay the bills. Chris McDaniel 2nd motion. Motion carried.

Adjournment

Chris McDaniel made a motion to adjourn at 8:38pm. Andrew Woltmann 2nd motion. Motion carried.

Paula Rustad, Town of Richfield Clerk