
TOWN OF RICHFIELD

8478 Richfield Drive
Marshfield, WI 54449

Monthly Board Minutes May 13, 2024

Dave Steinmetz called the meeting to order at 8:01 pm.

Pledge of Allegiance

Roll call

The following persons were present: Dave Steinmetz (Chairperson), Chris McDaniel (Supervisor #1), Paula Rustad (Clerk), Johnathan Dickinson (Treasurer), Josh Sabo, Keith Albright,

Minutes from April 7, 2024, Monthly Board Meeting

Chris McDaniel made a motion to approve the April 7, 2024, Monthly Board Meeting minutes with corrections. Dave Steinmetz 2nd motion. Motion carried.

Minutes from April 8, 2024, Closed Board Meeting

Chris McDaniel made a motion to approve the April 8, 2024, Monthly Board Meeting minutes with corrections. Dave Steinmetz 2nd motion. Motion carried.

Treasurer's Report

Chris McDaniel made a motion to approve the April 2024 Treasurer's report. Dave Steinmetz 2nd motion. Motion carried.

Meeting Date/Time

The monthly meeting for June has been set for Sunday, June 9th, 2024, at 6:30pm and July has been set for Sunday, July 7th, 2024, at 6:30pm. Future meeting dates and times will be discussed at the next meeting.

Town Insurance

No new updates.

Clear Cutting

No new updates.

Ordinances/Resolutions

The question came up if the Town has village powers and it does have them. Not all of the ordinances are on the website so Paula will work on getting them on there and seeing what we have for signed copies on file.

Road Maintenance

Weber & Fox Lane to be graded this week. Discussion was also had about what happens when trees fall on the roads. Once they fall, they are the town's responsibility. Dave will reach out to residents to get rid of any trees hanging over the road.

Haas Sons, Inc Quote-Keith Albright will work with Haas to get gravel.

Ader Lane-Estimate for Ader Lane was discussed. Also, Klondike needs work as far as the ditches.

Ward Boulevard-Original estimate was for 2 miles. Nieman expressed wanting to reach out to Dave & Randy Kunding about doing a deeper road when redoing the road. They will speak with him.

Quad Trucks on Arpin/Richfield-There have been a few complaints about quad trucks travelling Arpin/Richfield. Dave will reach out to keep off that road unless has a delivery.

Early Brushing-Dave will check with JJ Brushing about a list of spots where some thicker areas need to be done.

6 to 20 ft bridge inventory-Chris will need to get measurements when it's not so wet.

Highway Department-Richfield Dr test wells- Drilling was done on the town's right of way on the corner of Richfield Dr & County Rd A. Town was not notified prior to the drilling.

ROW/Excavation Permit for TDS-Fiber Optic

Received request from TDS about if a permit is needed for installation of fiber optic. We need to get this to protect the town's right of way. Dave will reach out to another town to see what they have. For now, they can proceed but be careful & return it to the way they found it.

Building Maintenance

No new updates

Cemetery Update

Paula is working on a new deed. Also was discussed about can someone interested in purchasing a cemetery plot make payments for plot vs paying up front. This will be handled on a case-by-case basis. We also do not have deeds with all that have been purchased, so Paula will be working with Tiffany at the Register of Deeds to obtain & get. Town will pay fee needed for this.

ARPA Funds

Reminder that funds need to be spent by the end of the year.

Board of Review Date

Just a reminder of BOR meeting this week. No other new updates

Clerk Training

Green Bay Clerk Institute-July 14-July 19, 2024-Paula is registered to attend in person.

Chris McDaniel made a motion that room, mileage and meals will be reimbursed. Dave Steinmetz 2nd motion. Motion carried.

Fire Department/EMR Report

Chief Josh Sabo reported the following for April 2024:

Fire Calls for service April – 6

4 in Richfield; 2-CO checks, logging machine fire, 2 car accident
2 automatic/mutual aid; possible chimney fire to Arpin, RIT request to Stratford-both cancelled

First Responder Calls April - 1

1. Calendar raffle planning is starting.
2. SCBA NIOSH rescission by Honeywell

Approval of fire dept to seek legal consultation

Chris McDaniel made a motion to approve the fire department to seek legal consultation. Dave Steinmetz 2nd motion. Motion carried.

Invoicing

No new updates.

Items intended for future meetings.

None at this time.

Accounts Payable

Chris McDaniel made a motion to pay the bills. Dave Steinmetz 2nd motion. Motion carried.

Adjournment

Chris McDaniel made a motion to adjourn at 9:54pm. Dave Steinmetz 2nd motion. Motion carried.

Paula Rustad, Town of Richfield Clerk