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# TOWN OF RICHFIELD

8478 Richfield Drive  
Marshfield, WI 54449

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## Monthly Board Minutes May 10, 2026

Josh Sabo called the meeting to order at 7:03pm.

### Pledge of Allegiance

### Roll call

The following persons were present: Josh Sabo (Chairperson), Bob Tomkowiak (Supervisor #1), Chris Christiansen (Supervisor #2), Josh Haebig (Supervisor #3), Paul Haebig (Supervisor #4), Paula Rustad (Clerk), Johnathan Dickinson (Treasurer), Chase Brockman, Bobby Fedrowitz

### Minutes from April 12, 2026 Monthly Board Meeting

Chris Christiansen made a motion to approve the April 12, 2026 Monthly Board Meeting minutes. Paul Haebig 2<sup>nd</sup> motion. Motion carried.

### Public Comment Period

(Limit: 3 minutes per speaker. State your name and address. Comments should be addressed to the Board, not individuals)

None

### Treasurer's Report

Josh Haebig made a motion to approve the April 2026 Treasurer's report. Paul Haebig 2<sup>nd</sup> motion. Motion carried.

### Treasurer's Update

We will now have an account opened at Forward Bank once Josh S, Paula, and John have signed. John will meet with Heather at the county to begin transitioning the accounts. He will also need to update the address at that time. There will be a period during which we will need to operate out of both accounts until the transition is fully complete.

### Meeting Date/Time (Monthly & Special Meetings)

The monthly meeting for June is June 14, 2026, at 7:00pm. No special meetings are scheduled at this time. Residents are encouraged to check the Town website for updates, agendas, and minutes.

### Town Insurance

For the tow claim, whether we pay the invoice or not, it will still need to be submitted. In either case, we will need to notify them. Josh S. will reach out to Neiman's to follow up on the bill. As for the damage to the plow truck, we have not yet received any response.

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## **Garbage & Recycling**

-Red cards were discussed

-RFQ approval-The request for proposal for the Northwest Sanitation Commission and Northwest Recycling Board was discussed. We would like to know by August what decision has been made. Chris Christiansen made a motion to approve the request for proposal as presented. Josh Haebig 2<sup>nd</sup> motion. Motion carried.

## **Road Maintenance**

-We have not heard back from JJ's Brushing yet.

-The signs have been put up but there are still a few that need to be put up or replaced. Josh S. is looking into if we need the pedestrian sign on Bethel Rd for the school.

-Black top bids-We received the proposed bid below from American Asphalt

Bid to include pulverizing existing road, installing 3" of road base, installing 2" of compacted asphalt, and shouldering.

1. Bluff Dr, from Ward Blvd to Bethel, approximately 1/2 mile-**\$78,643.80**
2. Klondike Dr, from Cth T to Arpin-Richfield Rd, approximately 1 mile-**\$161,032.15**
3. Klondike Dr, from Cth T to approximately 1/2 mile west, approximately 1/2 mile-**\$82,563.22**
4. Klondike Dr, from Washington Ave to Sth 80/USH 10 roundabout, approximately 1 mile-**\$142,990.06**

Chris Christiansen made a motion to accept the bid from American Asphalt as listed above for Blacktopping projects. Bob Tomkowiak 2<sup>nd</sup> motion. Motion carried. American Asphalt stated that they will take care of the permits with the county.

-Road maintenance quotes-We received the proposed quotes below from Scott Construction, INC. totaling \$154,592.00.

<p><b>Heavy Chipseal Using 3/8" Ceyress aggregate:</b> Quote 1: \$21,887.00 Half Mile Drive (Hwy 80 – West to corner)(Includes .24 Miles Double Seal) Quote 2: \$14,951.00 Half Mile Drive (Hwy 10 – South to corner) Quote 3A:\$18,451.00 Lincoln Road (Eisenhower Road – Fire #8658) Quote 3B:\$13,187.00 Lincoln Road (Hwy N – Fire #8658)</p> <p><b>Gilsonite Preservation Seal:</b> Quote 4: \$ 9,468.00 Bluff Drive (Arpin-Richfield Road – Bethel Road) Quote 5: \$17,541.00 Puff Creek Road (Bluff Drive – Hwy N) Quote 6: \$17,541.00 Puff Creek Road (Bluff Drive – Richfield-Wood Road)</p> <p><b>Dark Man Sand Seal:</b> Quote 7: \$20,783.00 Stadt Road (Hwy EE – Klondike Drive) Quote 7: \$20,783.00 Washington Avenue(Hwy EE – Klondike Drive)</p>
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Josh Haebig made a motion to accept crack filling at \$15,000.00. Paul Haebig 2<sup>nd</sup> motion. Motion carried.

Bob Tomkowiak made a motion to accept the quotes as provided above for maintenance on the roads. Chris Christiansen 2<sup>nd</sup> motion. Motion carried.

## **Building Maintenance**

There are a few lights in the hall that need replacement so Josh S. will work with Chris McDaniel to get replaced.

## **Lawn Mowing**

We received an estimate from Beaver Creek. Bob Tomkowiak made a motion to accept the Beaver Creek Nursery & Landscaping LLC estimate at \$122.00 per mowing. Chris Christiansen 2<sup>nd</sup> motion. Motion carried.

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### **Cemetery**

Josh S. and Chris marked a grave site for a headstone to be placed. Lots 44 through 54 will not be available for sale until further notice, as the cemetery needs to be more clearly staked and properly mapped.

### **Solus Managed Network Replacement**

The new contract from Solus was reviewed and discussed. As the board is relatively new, Paula will reach out to arrange for a representative to come and explain to the town what is currently in place and what changes will be implemented.

### **Certified Map**

The certified map that was received was reviewed and approved by the board.

### **Elections**

No new updates

### **Fire Department/EMR Report**

#### Fire Calls for service since 4/12/26 – 4

- 1 in Richfield; tractor fire in the 8200blk of Cth A
- 3 - automatic/mutual aid; RIT request for City of Marshfield, RIT request for Town of Lincoln, wildland fire in the Town of Wood

#### Emergency Medical Responder Calls since 4/12/26 – 3

1. Hosted a multi-department (6) Project Lifesaver training on May 9
2. Keep the Forest Green campaign (3/1/26 to 5/31/26)-any time there is a wildland/grass fire in Wood County a red tree is placed on the sign – 8 red trees so far

### **Invoicing**

Nothing New

### **Items Intended for Future Meetings**

No additional items beyond those already noted.

### **Accounts Payable**

Fuel charge from Waste Management was discussed. Bob Tomkowiak made a motion to pay the bills. Chris Christiansen 2<sup>nd</sup> motion. Motion carried.

### **Adjournment**

Chris Christiansen made a motion to adjourn at 9:08pm. Josh Haebig 2<sup>nd</sup> motion. Motion carried.

Paula Rustad, Town of Richfield Clerk

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