
TOWN OF RICHFIELD

8478 Richfield Drive
Marshfield, WI 54449

Monthly Board Minutes April 8, 2024

Dave Steinmetz called the meeting to order at 6:30 pm.

Pledge of Allegiance

Roll call

The following persons were present: Dave Steinmetz (Chairperson), Chris McDaniel (Supervisor #1), Andrew Woltmann (Supervisor #2), Paula Rustad (Clerk), Tammi Pernsteiner (Outgoing Treasurer), Johnathan Dickinson (Incoming Treasurer), Josh Sabo, Keith Albright, Terri Schultz, John Hagler,

Minutes from March 10, 2024, Monthly Board Meeting

Chris McDaniel made a motion to approve the March 10, 2024, Monthly Board Meeting minutes. Andrew Woltmann 2nd motion. Motion carried.

Treasurer's Report

Andrew Woltmann made a motion to approve the March 2024 Treasurer's report. Chris McDaniel 2nd motion. Motion carried.

Treasurer's Position

Welcome Jonathan Dickinson! He is our new Town Treasurer and will start his position on April 9th. Thank you to Tammi Pernsteiner for serving as Treasurer for the past 17 years.

Chris McDaniel made a motion to approve to replace Tammi Pernsteiner with Johnathan Dickinson as a signer on the checking account currently held at Partner's Bank. All the other signers of Dave, Chris & Paula are to remain. Andrew Woltmann 2nd motion. Motion carried.

Meeting Date/Time

The monthly meeting for May has been set for Monday, May 13th, 2024, at 8:00pm and June has been set for Sunday, June 9th, 2024, at 6:30pm. Future meeting dates and times will be discussed at the next meeting.

Town Insurance

No new updates.

Bid Openings

Three bids were received and opened for jobs listed in our publication for bids. We did receive one bid from Kafka Dustbuster Plus, LLC for Dustproofing. That bid was not listed and was rejected.

Roadside mowing - approximately 40 miles. 1 swath early July and a complete mowing of 3 swaths in late August.

No bids were presented for this at this time.

Decomposed granite - 1,000 yards more or less to be delivered anywhere in the township. The price is to be the same for residents. Bidding is to be by the yard. Billing to Town Residents to be done by the winner of the bid.

Worden Enterprises – \$15.01 per cubic yard. Delivered anywhere in the Town of Richfield for the Town of Richfield and the town residents up to 120 months from date of bid. (Proof of insurance included)

Kafka Road Materials LLC - \$15.25 per cubic yard. Delivered anywhere in the Town of Richfield for the 2024 season. (Proof of Insurance included)

Chris McDaniel made a motion to accept Worden Enterprises LLC bid of \$15.01 per cubic yard. Andrew Woltmann 2nd motion. Motion carried.

Underlayment crushed aggregate base course to state spec. Bid 3/4 inch and 1 1/4 inch to be delivered anywhere in the township and the price to be the same for residents. Bidding is to be by the ton. Billing to Town Residents to be done by winner of the bid.

No bids were presented for this at this time.

Blacktopping - 1 mile more or less. Location will be Bluff Drive from Arpin Richfield Road to Bethel Road.

American Asphalt of Wisconsin

Arpin-Richfield To Bethel				
10	3/4" CABC Base Placement Furnish And Install 3 Inches Of Compacted Base Course Material To A Width Of 22 Feet.	840.00 TON	\$12.35	\$10,374.00
20	Pulverize And Relay Pulverize The Existing Asphalt And Base Course. Relay To A Width Of 26 Feet And Compact.	6,973.00 SY	\$1.22	\$8,507.06
30	Fine Grade & Pave Fine Grade, Water, And Compact The Base Course Material. Pave With WisDOT Spec. Type 4MT 58-28S Asphalt Mix Compacted To An Average Thickness Of 2 Inches.	823.00 TON	\$82.94	\$68,259.62
40	2' Shoulders Furnish And Install 3/4" CABC For Shoulders Approx. 2' Wide By 2" Deep.	175.00 TON	\$21.80	\$3,815.00
Total Price for above Arpin-Richfield To Bethel Items:				\$90,955.68

Andrew Woltmann made a motion to accept the American Asphalt of Wisconsin bid for blacktopping for Bluff Drive from Arpin-Richfield Road to Bethel Road for \$90,955.68. Chris McDaniel 2nd motion. Motion carried.

The remaining part of the bid for blacktopping for Bluff Drive from Arpin-Richfield Road to Ward Boulevard for \$160,596.84 was rejected.

2024 Bids for Publication

No new updates.

Clear Cutting

Terri Schultz, resident, brought concerns from other town residents Rick Smazal and Al Peterson about the project going on the corner of Hwy 80 and County Rd N, (ie early hours, a lot of water in the area, just being a good neighbor). Chris explained that we can only do so much as a Board and have looked into the complaints that have been presented. So far everything that they have been doing has been within the permits. She thanked the board for listening and for what we do.

Road Maintenance

Annual Road Review-No new update

Ward Boulevard-No new update

Early Brushing-Dave will ask for a bid to do a double cut two times a year versus once a year.

6 to 20 ft bridge inventory-Chris did a preliminary inventory. He will be confirming with Wood County that they qualify. Going forward, culverts need to be looked at to make sure that they are being handled within DOT guidelines.

Agricultural Roads Improvement Program (ARIP)-Chris did not apply for this. Ward Blvd would not qualify as the road chosen would need to be improved for economic improvement.

Ditch Cleaning-Received a call from Bob Curtin on Klondike about ditch cleaning. Dave spoke with Randy Kunder from the County to look at it. Dave suggested that Chris take a look & tell him what he thinks.

Gravel & Grading-Keith & Dave will take a drive to see what can be done.

Building Maintenance

No new updates

Cemetery Update

No new updates.

ARPA Funds

No new updates.

Board of Review Date

Dates are set. No other new updates.

Clerk Training

Form C/CT-April 15th, 2024-Chris McDaniel made a motion for mileage, registration and meals to be reimbursed. Andrew Woltmann 2nd motion. Motion carried.

Green Bay Clerk Institute-July 14-July 19, 2024-Paula waiting to hear back from WMCA for membership acceptance so she can apply for scholarship. Tabled until next month's meeting.

Annual Meeting Agenda

Annual Meeting Agenda was reviewed & discussed. Updated message at the bottom regarding monthly meetings.

Fire Department/EMR Report

Chief Josh Sabo reported the following for February 2024:

Fire Calls for service March – 8

3 in Richfield; grass fire, burning complaint and 1 vehicle accident
5 automatic/mutual aid; possible silo fire in Town of Hansen (unfounded), shed
fire in Town of Dexter, RIT request to Stratford, Project Lifesaver
callout(cancelled) and structure fire in Town of Remington

First Responder Calls March - 3

1. 2% Dues audit 4/9 with DSPS

Burning complaint will be billed as they did not have a permit.
The Emergency Management meeting was cancelled.

Invoicing

All caught up. Currently have two “past due” for fire numbers.

Items intended for future meetings.

None at this time

Accounts Payable

Andrew Woltmann made a motion to pay the bills. Chris McDaniel 2nd motion. Motion carried.

Adjournment

Chris McDaniel made a motion to adjourn at 8:22pm. Andrew Woltmann 2nd motion. Motion carried.

Paula Rustad, Town of Richfield Clerk