
TOWN OF RICHFIELD

8478 Richfield Drive
Marshfield, WI 54449

Monthly Board Minutes March 10, 2025

Dave Steinmetz called the meeting to order at 6:33pm.

Pledge of Allegiance

Roll call

The following persons were present: Dave Steinmetz (Chairperson), Chris McDaniel (Supervisor #1), Andrew Woltmann (Supervisor #2), Paula Rustad (Clerk), Johnathan Dickinson (Treasurer), Josh Sabo, Keith Albright, Bob Tomkowiak, Joel Ponschok, John Hagler, John Weidman

Minutes from February 10, 2025, Monthly Board Meeting

Andrew Woltmann made a motion to approve the February 10th, 2025 Monthly Board Meeting minutes. Chris McDaniel 2nd motion. Motion carried.

Treasurer's Report

John Weidman inquired about why there was an increase in taxes so that was explained by the board. Andrew Woltmann made a motion to approve the February 2025 Treasurer's report. Chris McDaniel 2nd motion. Motion carried.

Meeting Date/Time

The monthly meeting for April is Monday, April 14th, 2025, at 7:00pm. The May meeting will be decided at the next meeting. Future meeting dates and times will be discussed at each meeting.

Town Insurance

No new updates

Bid Openings

Three bids were received and opened for jobs listed in our publication for bids.

Roadside mowing - approximately 40 miles. 1 swath early July and a complete mowing of 3 swaths in late August.

No bids were presented for this at this time.

Decomposed granite - 1,000 yards more or less to be delivered anywhere in the township. The price is to be the same for residents. Bidding is to be by the yard. Billing to Town Residents to be done by the winner of the bid.

Worden Enterprises

We will supply 1,000 yards more or less of decomposed granite delivered anywhere in the Town of Richfield for the Town of Richfield and the town residents for the below price up to 12 months from the date of bid:

Delivered Decomposed Granite.....\$14.98/Cubic Yard

Chris McDaniel made a motion to accept Worden Enterprises LLC bid of \$14.98 per cubic yard for decomposed granite. Andrew Woltmann 2nd motion. Motion carried.

Underlayment crushed aggregate base course to state spec. Bid 3/4 inch and 1 1/4 inch to be delivered anywhere in the township and the price to be the same for residents. The bidding is to be by the ton. Billing to Town Residents to be done by winner of the bid.

Worden Enterprises

We will supply any amount of ¾” and/or 1 ¼” crushed aggregate base course to state spec. delivered anywhere in the Town of Richfield and the town residents for the below price up to 12 months from the date of bid:

Delivered ¾” DOT Crushed Aggregate Base Course.....\$15.59/Ton

Delivered 1 ¼” DOT Crushed Aggregate Base Course.....\$15.59/Ton

Chris McDaniel made a motion to decline accepting any bids for the Underlayment crushed aggregate base course to state spec. Andrew Woltmann 2nd motion. Motion carried.

Blacktopping - 1 mile more or less. Road to be determined.

American Asphalt of Wisconsin

1 Mile				
10	3/4" CABG Base Placement	1,750.00 TON	\$14.80	\$25,900.00
20	Pulverize And Relay	12,907.00 SY	\$0.65	\$8,389.55
30	Fine Grade & Pave	1,524.00 TON	\$77.95	\$118,795.80
40	2' Shoulders	400.00 TON	\$24.55	\$9,820.00
Total Price for above 1 Mile Items:				<u>\$162,905.35</u>
1/2 Mile				
50	3/4" CABG Base Placement (Alt)	875.00 TON	\$14.80	\$12,950.00
60	Pulverize And Relay (Alt)	6,454.00 SY	\$1.10	\$7,099.40
70	Fine Grade & Pave (Alt)	762.00 TON	\$80.70	\$61,493.40
80	2' Shoulders (Alt)	200.00 TON	\$24.55	\$4,910.00
Total Price for above 1/2 Mile Items:				<u>\$86,452.80</u>

Chris McDaniel made a motion to decline accepting any bids for Blacktopping - 1 mile more or less. Andrew Woltmann 2nd motion. Motion carried.

Mowing for the Richfield Cemetery & Town Hall-Mowing at cemetery to include leveling & seeding when needed.

No bids were presented for this at this time.

Bid Publication

Not needed

Road Maintenance

The tree that Dave received a call on that was leaning over the road was taken care of by the landowner. There was also some in question of some on Arpin/ Richfield. Dave will look at it and get it taken care of. Culvert on Stadt will be taken out and a new one will be put in. Road limits will be posted today or tomorrow. There were some complaints with snow plowing as a mailbox was hit and snow on Ader Lane prevented the bus from turning around. Also, gravel was requested at the end of Ader.

Building Maintenance

Chris will be coming to replace some ballasts in the hall and he also got a new shovel and ice melt. The bottom roller of grader overhead door kicks out and Keith sticks the roller back in, but it's heaving. Dave will reach out to Overhead Doors to maybe replace the roller.

Cemetery Update

Paula updated the board regarding the conversation with the gentleman who has family buried in the East section Row 7 of the cemetery. Both parties agree to wait until the cemetery conditions are better to look into the remaining burial plots.

ARPA Funds Update-Due 4/30/25

Reporting for ARPA funds will open on April 1st. Chris will work to get it done by 4/30/25.

Elections

February election went well. Next election will be April 1, 2025.

Easement on Land Owned by Town of Richfield on Hegglund Ln

Joel Ponshock walked the property line and explained to the board what he found. Dave will reach out to Gamoke's office to draft an easement agreement. Cost was also discussed.

Fuel for Vehicles

The tank ran out, so Weiler's came to fill it. Keith normally watches it so we will have to keep our eye on it going forward.

WTA Meeting

We will be hosting at our town hall on March 21, 2025. We will provide the meal for this meeting.

Open Book Date

Chris McDaniel made a motion to have Open Book on Wednesday, April 23, 2025 from 4:00pm - 6:00pm. Andrew Woltmann 2nd motion. Motion carried.

Board of Review Date

Date proposed from Kurt was May 14, 2025 from 5:00pm-7:00pm. Request was made to get other available dates & times from Kurt.

Annual Meeting Agenda

The agenda for the Annual Meeting was reviewed & accepted by the Town Board.

Fire Department/EMR Report

Chief Josh Sabo reported the following for February 2025:

Fire Calls for service since 2/10/25 – 2

0 in Richfield

2 - automatic/mutual aid; chimney fire-Town of Rock, propane truck leak-Town of Cameron

First Responder Calls since 2/10/25 – 6 (1 no response)

1. Ladder Truck repaired
2. Keep the Forest Green campaign started March 1, has 1 red tree on it already
3. Had elections at our March 3 meeting; Deputy Chief remains Dave Patton, 1st Lieutenant is now Chris McDaniel, Safety Officer remains Sandi Schill
4. Soup Dinner raised \$7,670.80 to be used for new lockers and radios
5. 2025 FAP award; \$14,775.52 for EMR support & improvement and \$2,398.08 for training for a total of \$17,173.60. We will need to get new categories set up for these funds.

Invoicing

Nothing New

Items Intended for Future Meetings.

Hourly Wages for Road Employees

Accounts Payable

Andrew Woltmann made a motion to pay the bills. Chris McDaniel 2nd motion. Motion carried.

Adjournment

Andrew Woltmann made a motion to adjourn at 8:48pm. Chris McDaniel 2nd motion. Motion carried.

Paula Rustad, Town of Richfield Clerk