
TOWN OF RICHFIELD

8478 Richfield Drive
Marshfield, WI 54449

Monthly Board Minutes January 12, 2025

Dave Steinmetz called the meeting to order at 6:36 pm.

Pledge of Allegiance

Roll call

The following persons were present: Dave Steinmetz (Chairperson), Chris McDaniel (Supervisor #1), Andrew Woltmann (Supervisor #2), Paula Rustad (Clerk), Johnathan Dickinson (Treasurer), Josh Sabo, Keith Albright, Bob Tomkowiak

Minutes from December 8, 2024, Monthly Board Meeting

Chris McDaniel made a motion to approve the December 8th, 2024 Monthly Board Meeting minutes. Andrew Woltmann 2nd motion. Motion carried.

Treasurer's Report

Andrew Woltmann made a motion to approve the December 2024 Treasurer's report. Chris McDaniel 2nd motion. Motion carried.

Meeting Date/Time

The monthly meeting for February is Monday, February 10th, 2025, at 8:00pm. The March meeting will be decided at the next meeting. Future meeting dates and times will be discussed at each meeting.

Set date for Audit

The audit of books to be approved by the board will be done at the end of the regular board meeting on February 10th, 2025.

Rural Insurance

A new policy was received and shared with the Board.

Road Maintenance

Plow Truck & Township Hwy employee or County

Dave asked how we wished to proceed with the plowing for the township. We will continue with the County until we get a new Hwy employee. Usually, we have waited until we have received 1-1 ½ inch. Dave will be making the call to the County as it snows, or we have freezing rain as the County charges \$40/hr if we use our truck or \$125/hr if they use theirs.

Building Maintenance

Town Hall Snow Removal

Sidewalks are currently not getting shoveled at the Town Hall so who should be doing it when the hall gets rented. We will continue with the plow truck catch the sidewalk when plowing the parking lot.

Cemetery Update

No new updates

ARPA Funds

ARPA funds remain on the agenda until the final report is submitted by 4/30/25.

Elections

For February Mary Lou Herman, Linda Heeg and Sandi Schill are scheduled to work. Originally it was thought we were going to have a primary because of the race for the Supreme court but that is not the case. We have multiple candidates for State Superintendent of schools as well as the Marshfield school board. We can re-evaluate as things get closer if we need more people.

Minimal Parcel Sizes Required in Township of Richfield

A realtor was inquiring about parcel sizes as someone is interested in four 10 acre lots on Weber. Dave will let them know they are okay to proceed.

Wisconsin Surplus Items

Auction did conclude. Everything was sold and all but two have been picked up. Chris has been in contact with one but not the other.

8128 State Highway 80 Update

There were a few noise complaints at this address. A pipe had busted and was rattling so they shut down to fix it. Nothing has changed in how they operate the business.

Alliant Energy-Burying Lines on Richfield Wood/Ward Blvd/Arpin Richfield

Alliant Energy is planning to bury the powerlines along Ward Blvd, Richfield-Wood Rd, and Arpin Richfield Rd. This project is scheduled to start in August 2025. A copy of the plans for this project was provided to the Board & Fire Chief.

Bid Publication

Discussed adding lawn mowing for the town & cemetery to the bid publication. Also discussed the possibility of making it a town job. The plan for bid publication is for it to be published in March so it will be discussed & decided upon at February's monthly meeting.

Certified Map

Map presented was reviewed & approved.

Mileage Rate-\$.67/mile to \$.70/mile

Chris McDaniel made a motion to approve the new mileage rate of \$0.70/mile retro to January 2025 and to set the annual mileage rate to match the current rate. Andrew Woltmann 2nd motion. Motion carried.

Unemployment Charge

The clerk reported late on filing the 2024 Qtr. 3 so the town was fined. Changes have been made to avoid future late filings.

Fire Department/EMR Report

Chief Josh Sabo reported the following for December 2024:

Fire Calls for service since 12/8/24 – 6

1 in Richfield; structure fire at 9566 Cth T
5 - automatic/mutual aid; structure fire-Town of Auburndale, woodshed fire-Town of Cary, garage fire-City of Pittsville, canceled for 2 fire calls to City of Marshfield and Town of Arpin

First Responder Calls since 12/8/24 – 3

1. New Member: Jordyn Osness for EMR
2. Keep the Wreath Campaign, 11 red bulbs total
3. Soup Dinner – February 9

Invoicing

Nothing New

Items Intended for Future Meetings.

Bid Publication

Accounts Payable

Chris McDaniel made a motion to pay the bills. Andrew Woltmann 2nd motion. Motion carried.

Adjournment

Andrew Woltmann made a motion to adjourn at 8:01pm. Chris McDaniel 2nd motion. Motion carried.

Paula Rustad, Town of Richfield Clerk