
TOWN OF RICHFIELD

8478 Richfield Drive
Marshfield, WI 54449

UNAPPROVED

2026 Annual Meeting

4/21/2026

Chairperson Josh Sabo called the meeting to order at 7:00pm

Attendance: Josh Sabo (Chairperson), Robert Tomkowiak (Supervisor #1), Christopher Christiansen (Supervisor #2), Josh Haebig (Supervisor #3), Paul Haebig (Supervisor #4), Paula Rustad (Clerk), Residents: Kevin Schill, Kevin Meidl, Kathy Steffen, Shirley Heeg, Bonnie Sabo, Deanna Klumb, Josh Klumb, Roger Heeg, Scott Meidl, Duane Meidl, Robert J Marx, Larry Klumb, Jim Good, Trevor Schill, Judy Albright, Keith Albright, and Kurt Moeller (Assessor).

Minutes from 2025 Annual Meeting

Josh Klumb made a motion to accept the minutes from last year's Annual Meeting as corrected. Shirley Heeg second the motion. Motion carried.

Presentation of Annual Report

Josh Sabo presented the Annual Report and responded to questions from the Board. He provided an overview of the loan obtained for road improvements, including details regarding three small structures/bridges identified for replacement. He also explained the State 50/50 Bridge Aid program. Shirley Heeg made a motion to approve the Annual Report as printed. Robert J Marx 2nd the motion. The motion carried.

Road Report

Josh Sabo reviewed the road assessment process, noting that the Township maintains 53 sections of roadway, of which 24 are 20 years of age or older. He outlined the plan to address roadway conditions, including repair and replacement through chip sealing and crack filling. He also discussed the application of sealant on selected roads to help mitigate deterioration. Snow plowing operations were also discussed.

Fire Department and First Responder Reports

Josh Sabo gave the Fire Chief's report and the First Responder's report. The fire department has 24 members (24 Firefighters & 16 First Responders).

Scholarships

Awarded to: **Jonathan Klumb & Gwyn Kumm**

Soup Dinner

2026

550 quarts; 252 pre-order, 298 walk in

Amount made through the dinner, raffles, & donations was \$8,478.17

Calendar Raffle

Sold 767 tickets and raised \$15,441.00

Fundraiser Fund Equipment Purchases

-RIT Pack- \$5,757.38

-Thermal Imager Camera (TIC) Replacement

-1 Seek Thermal Attack Pro TIC - \$268 (4,217)

Total Fundraiser Fund Equipment Purchases \$6,025.38

Total Calls for 2025

Fire Department had a total of 84

10 of which were in the Town of Richfield

41 EMR calls in the Town of Richfield

33 Auto/Mutual Aid to Other Depts

Length of Service Awards

5 year - Dave Pattom

10 years – Andrew Yerke

20 years – Kevin Meidl

25 years- Paula Rustad

30 years – Kevin Schill

“Firefighter of the Year” award went to Chris McDaniel

2% Fire Dues Program Audit

A substantial compliance audit of the RICHFIELD RURAL FIRE DEPT for the 2% fire dues program was conducted on 01/31/2025. The audit was to confirm compliance with the SPS 314 and State Statute 101.575 (6), all-inclusive for the year 2024. The audit generally consisted of reviewing inspection, prevention, public education and training records along with fire reports and other fire department statutory requirements. Based on DSPS’s review, it was the observation of the auditor that the fire department is in substantial compliance with the requirements of the statutes and administrative rules for State of Wisconsin 2% fire dues program.

ISO PPC Rating Survey-(Public Protection Classification)

ISO’s Public Protection Classification Program (PPC) plays an important role in the underwriting process at insurance companies. In fact, most U.S. insurers – including the largest ones – use PPC information as part of their decision- making when deciding what business to write, coverages to offer or prices to charge for personal or commercial property insurance. Each insurance company independently determines the premiums it charges its policyholders.

Assessor Report

Assessor Kurt Moeller addressed the Board regarding the revaluation scheduled to take place this year. He explained that the revaluation is being conducted to ensure that all property assessments within the Township reflect current fair market values, as required under Wisconsin State Statutes. He noted that revaluations are periodically necessary and outlined the general process. He also discussed how property owners will receive notices of any changes in assessment and have an opportunity to review their valuation and attend an Open Book session or Board of Review in September if they have questions or concerns.

New Business

Josh Sabo introduced the two newly elected Town Board members and provided an explanation of the decision to expand the Board from three to five members.

Set date for 2027 Annual Meeting

Duane Meidl made a motion to have our next Annual Meeting Tuesday, April 20, 2027 at 7:00 pm. Kevin Schill 2nd motion. Motion carried.

Adjourn until Budget hearing

Keith Albright made a motion to adjourn the meeting. Shirley Heeg 2nd motion. Motion carried at 9:07pm.

Paula Rustad, Town of Richfield Clerk