

Town of Richfield

Wood County, Wisconsin

APPLICATION TO INSTALL DRIVEWAY ON TOWN ROADWAY

Name: _____

Address: _____

City, State & Zip code: _____

Phone Number: _____

Location of Driveway: _____

Parcel Number: _____

Purpose (circle one): Residential / Agricultural / Commercial / Other: _____

Note: Description of proposed work, including special requests, intersection clearances, other details or sketches may be attached to this application.

Application Conditions:

1. Applicant shall make sure that utilities and other facilities are located prior to beginning any work and are not damaged as a result of activities performed.
2. Sizing of the culvert is the responsibility of the Township of Richfield. The size required for your site will be listed at the bottom of this application. Culverts shall be a minimum of 15" in diameter. The length shall be a minimum of 30' long.
3. Culverts shall have a corrugated outer wall and a smooth inner liner (conforming to AASHTO M 294 Type S),
4. Maintenance of the driveway shall be the responsibility of the applicant.
5. Acceptance of this application shall not be construed as a waiver of the applicant's obligation to comply with federal, state or county requirements that may be more restrictive than local requirements.
6. The applicant, successors, or assigns agree to hold harmless the Township of Richfield and its duly appointed agents and employees against any action for personal injury or property damage sustained by reason of the exercise of this application.
7. Pushing of snow and other materials onto town roadways from driveways is prohibited by Wisconsin Statutes (86.01, 86.07, 346.94, and/or 941.03).

Location, Design and Construction:

1. The number of driveways permitted serving a single property frontage along a town roadway shall be the minimum deemed necessary by the Town Chairman / Highway Commissioner for reasonable service to the property without undue impairment of safety, convenience, and utility of the roadway.
2. The surface of the driveway connecting to the town roadway shall slope down and away from the roadway shoulder surface a sufficient amount and distance to prevent ordinary surface water drainage from the driveway area flowing onto the town roadway roadbed.
3. The driveway shall not obstruct or impair drainage in town roadway side ditches or roadside areas. Sizing of the culvert is the responsibility of the township and shall be listed below.
4. Driveways shall enter a town roadway at a right angle, if at all possible, and shall not be placed at a site causing a hazard or maintenance problem (as determined by the Town Chairman / Highway Commissioner).
5. There shall be no culvert permits allowed within 300 feet of an intersection or as determined by the Town Chairman / Highway Commissioner.

Application Approval (To be completed by Town Chairman / Highway Commissioner or designee):

Application Approval: _____ Date: _____

Culvert Diameter Required (15" min.) _____

Culvert Length Required (30' min.) _____