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# TOWN OF RICHFIELD

8478 Richfield Drive  
Marshfield, WI 54449

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## Monthly Board Minutes November 14, 2022

### Call to Order

Dave Steinmetz called the meeting to order at 7:12 pm

### Pledge of Allegiance

### Roll call

The following persons were present: Dave Steinmetz (Chairperson), Chris McDaniel (Supervisor #1), Jack Pernsteiner (Supervisor #2), Tammi Pernsteiner (Treasurer & Interim Clerk), Josh Sabo, Keith Albright, John Weidman

### Approval of the 2023 Budget

2023 budget was approved at the budget hearing which was held before the monthly board meeting.

### Minutes from October 10, 2022 Monthly Board Meeting

Chris McDaniel made a motion to approve the October 10<sup>th</sup> monthly board meeting minutes. Jack Pernsteiner 2<sup>nd</sup> the motion. Motion carried.

### Minutes from October 24, 2022 Budget Meeting

Jack Pernsteiner made a motion to approve the October 24 budget meeting. Chris McDaniel 2<sup>nd</sup> the motion. Motion carried.

### Treasurer's Report

Chris McDaniel made a motion to approve October 2022 Treasurer's Report. Jack Pernsteiner 2<sup>nd</sup> the motion. Motion carried.

### Road Maintenance

Bluff is taken care of. 100 ft section on the south side of the road was cut out and replaced with black top. Potholes were taken care of twice this past summer and are starting to get bad again.

### Town Hall maintenance

Gutters need to be cleaned out. Mousetraps need to be purchased and placed in townhall. October 24<sup>th</sup> the 4H did some cleaning up at townhall which included wiping down all tables and chairs plus some clean up of shrubs around building. Thank you to the 4H club.

### Ambulance contract

Chris McDaniel made a motion to approve the 2023 Ambulance contract with the City of Marshfield for \$57,324.00. Jack Pernsteiner 2<sup>nd</sup> the motion. Motion carried.

### Town Advocacy Council

The board has decided not to be a part of this council.

### LRIP

Nothing to report.

### **Lawyer update**

Board members received copies of the paperwork that we were served.

### **Cemetery**

Jack Pernsteiner and Sue Weister have been working on updating the cemetery book. Stakes in cemetery were discussed to make sure we are ready for winter burial.

### **ARPA update**

Need to start thinking about how we want to use this money.

### **Snow plowing**

Town of Arpin agreement is the same as last year. Sand/salt mix is less expensive, but we use twice as much. The Board has decided to switch back to salt. When to plow was discussed

### **Tax collection letter**

The letter being sent out with tax bills was given to the board.

### **Tax Collection bond**

Chris McDaniel made a motion to approve a tax collection bond in the amount of the township tax apportionment from Wood County. Jack Pernsteiner 2<sup>nd</sup> the motion. Motion carried.

### **Tax collection sites**

Jack Pernsteiner made a motion to provide two options for collecting tax payments. Tax payments can be mailed to Treasurer or can be paid at Partners Bank in Marshfield. Chris McDaniel 2<sup>nd</sup> the motion. Motion carried.

### **Mill rate/Inflation rate**

Indexing mill rate to reflect inflation rate was discussed. The mill rate is a calculation so the only way we can get more money for the township is by raising the levy limit through a referendum.

### **Hunting on Town property**

A camera on town property was reported. We need something in writing regarding hunting on town property. As of now we are not allowing hunting on town property. Thoughts of logging off land was discussed.

### **Clerk's position**

Tammi Pernsteiner will talk to Trent from Wood County to see if he has a job description he could share with us.

### **Invoicing update**

Nothing to report

### **Fire Chief's report**

Fire calls in October = 4

Calendar Raffle had some winners donate money back so they ended up raising \$12,391. This money will be used to purchase boots and helmets for all members. Need for 19 members, total project costs \$13,110 (19 boots at \$305 per boot and helmets at \$385 per helmet) so not quite enough to cover the project. Cameron auto/mutual aid agreement was discussed. Fire prevention presentation for Trinity Lutheran School was done on October 20<sup>th</sup>. FD open house vendor event on October 16 had low attendance but raised \$325.50 on food stand and \$604 from vendor event. Soup dinner is February 12<sup>th</sup>, preorder and carry out again.

**First Responder report**

First Responder calls in October = 3

**Items intended for future meetings**

ARPA update, LRIP – Arpin Richfield, FD workmans comp insurance, Clerk position, Treasurer position, Caucus meeting date

**Accounts Payable**

Chris McDaniel made a motion to pay bills. Jack Pernsteiner 2<sup>nd</sup> the motion. Motion carried.

**Adjournment**

Jack Pernsteiner made a motion to adjourn at 9:16pmBu. Chris McDaniel 2<sup>nd</sup> the motion. Motion carried.

Tammi Pernsteiner, Town of Richfield Interim Clerk