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# TOWN OF RICHFIELD

8478 Richfield Drive  
Marshfield, WI 54449

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## Monthly Board Minutes October 10, 2022

### Call to Order

Dave Steinmetz called the meeting to order at 7:00 pm

### Pledge of Allegiance

### Roll call

The following persons were present: Dave Steinmetz (Chairperson), Chris McDaniel (Supervisor #1), Jack Pernsteiner (Supervisor #2), Tammi Pernsteiner (Treasurer & Interim Clerk), Josh Sabo, Keith Albright

### Minutes from September 12, 2022 Monthly Board Meeting

Jack Pernsteiner made a motion to approve the September 12<sup>th</sup> monthly board meeting minutes. Chris McDaniel 2<sup>nd</sup> the motion. Motion carried.

### Minutes from September 21, 2022 Special Board Meeting

Chris McDaniel made a motion to approve the September 21<sup>st</sup> special board meeting minutes. Jack Pernsteiner 2<sup>nd</sup> the motion. Motion carried.

### Treasurer's Report

Jack Pernsteiner made a motion to approve September 2022 Treasurer's Report. Chris McDaniel 2<sup>nd</sup> the motion. Motion carried.

### Road Maintenance

100 ft section on Bluff will be prepped by Haas. County will patch Bluff before winter. Truck on Klondike has been moved. Paul Peterson filed a complaint regarding culvert flooding in his driveway. Town of Richfield will not dig out ditch and suggested he replace his culvert to 15"-18" size. Potholes have been filled in township. Roads will be graded soon. Tree was cut up on Richfield Wood by Supervisor Pernsteiner. Ditches have been mowed and crack filling is complete.

### Town Hall maintenance

Light by door needs to be looked at. Chairperson Steinmetz will contact Weis Electric. Holding tank alarm went off and will be monitored for pumping.

### LRIP

Discussion pertained to getting bids early in 2023 for this project.

### Dog Ordinance

Chris McDaniel made a motion to approve Ordinance # 8 – Dogs running at large. Jack Pernsteiner 2<sup>nd</sup> the motion. Motion carried.

### Lawyer update

Nothing new to report

## **Cemetery**

Leveling grave sites was discussed.

## **ARPA update**

Nothing new to report

## **Snow plowing**

Keith Albright is getting town equipment ready for winter season. Chairperson Steinmetz will contact Chad Fox for interest in plowing. Wood County sent a winter maintenance agreement. Wood County will be used as an emergency back up if needed.

## **BIL application**

After a lot of work was put into this application, the township was disappointed to receive a letter saying our projects were not chosen.

## **Letter to residents regarding appointed clerk and appointed treasurer positions**

Chris McDaniel made a motion to approve a letter to residents regarding the upcoming election's question on ballot. Jack Pernsteiner 2<sup>nd</sup> the motion. Motion carried.

Jack Pernsteiner approved purchasing voter list of addresses from Wisconsin Election Commission not to exceed \$50. Chris McDaniel 2<sup>nd</sup> the motion. Motion carried.

## **Invoicing update**

Nothing to report

## **Fire Chief's report**

Fire calls in September = 4

Calendar raffle sold 612 out of 1000 tickets which amounted \$12,200 income, \$249 ticket expense. With the \$11,951 raised the fire department will be able to purchase boots and hats. All vehicles passed DOT inspections. Truck 7 hydraulic ram was repaired. Ground ladders and Truck 7 passed ladder testing. FD Open House-Vendor Event on October 16 from 11am-3pm. Engine 2 and Truck 7 both passed pump testing. Driveway length markers are in and we will work on getting installed this fall.

## **First Responder report**

First Responder calls in September = 6

## **Items intended for future meetings**

ARPA update, LRIP, Tax collection letter, bond and sites, snow plowing, lawyer update, cemetery, road maintenance, town hall maintenance

## **Accounts Payable**

Chris McDaniel made a motion to pay bills. Jack Pernsteiner 2<sup>nd</sup> the motion. Motion carried.

## **Adjournment**

Jack Pernsteiner made a motion to adjourn. Chris McDaniel 2<sup>nd</sup> the motion. Motion carried.