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# TOWN OF RICHFIELD

8478 Richfield Drive  
Marshfield, WI 54449

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## Monthly Board Minutes July 12, 2022

### Call to Order

Dave Steinmetz called the meeting to order at 6:58 pm

### Pledge of Allegiance

### Roll call

The following persons were present: Dave Steinmetz (Chairperson), Chris McDaniel (Supervisor #1), Jack Pernsteiner (Supervisor #2), Tammi Pernsteiner (Treasurer & Interim Clerk), Keith Albright, Josh Sabo, Dale Brueggen, Scott Construction

### Minutes from June 14, 2022 Monthly Board Meeting

Chris McDaniel made a motion to approve the June 14<sup>th</sup> meeting minutes. Jack Pernsteiner 2<sup>nd</sup> the motion. Motion carried.

### Treasurer's Report

Jack Pernsteiner made a motion to approve June 2022 Treasurer's Report. Chris McDaniel 2<sup>nd</sup> the motion. Motion carried.

### Road Maintenance

Keith Albright will be fixing the bigger potholes in the Township soon. Chris McDaniel will look into what roads need to be chip sealed or crack filled.

### Scott Construction – chip sealing

Scott Construction was at meeting to explain the process used to chip seal Richfield Drive last fall. A quote was given to Board to fix Richfield Drive if the Board decides to pursue.

### SupportProbe

Chris McDaniel made a motion to approve contract for three computers per year. Jack Pernsteiner 2<sup>nd</sup> the motion. Motion carried.

### TDS Fiber – Bethel Rd & Washington Ave

Fiber optics work being done on Bethel Road across Hwy 10 to Klondike then to Washington then going South.

### Garbage Removal

Dale Brueggen came to meeting to discuss removing garbage from property he purchased at 8761 County Road EE. He will need to contact Wood County Health Department to go through proper channels to deem house inhabitable before Board can remove the garbage charge on tax bill. He will contact Board once he receives paperwork from Wood County Health Department.

### **LRIP**

Project on hold until communication with Wood County is made.

### **Amended driveway application**

Chris McDaniel made a motion to remove line #7 stating Culverts may be purchased through Town of Richfield. Jack Pernsteiner 2<sup>nd</sup> the motion. Motion carried.

### **Dog Ordinance**

Materials were handed out at meeting and will be reviewed to discuss at August meeting. Dave Steinmetz will contact Karen at MAPS to see if Town even needs to get involved with Township stray dogs taken to shelter.

### **Appointed Clerk & Treasurer ordinance**

Chris McDaniel made a motion to adopt Ordinance #7 – Clerk & Treasurer Appointment as amended. Jack Pernsteiner 2<sup>nd</sup> the motion. Motion carried.

### **Cemetery Update**

The Township does not bury animals in cemetery.

### **Lawyer Update**

No new updates that involve the Township.

### **ARPA funds update**

Second set of funds were received.

### **Fire Department door / insurance claim**

There will be a subrogating claim with the Fire Department insurance company due to damage on one of the overhead doors. The Town did receive a claim payment for this damage.

### **Dymo printer for elections**

Jack Pernsteiner made a motion to purchase Dymo printer for elections not to exceed \$300. Chris McDaniel 2<sup>nd</sup> the motion. Motion carried.

### **Town Hall Maintenance**

was discussed including clean up of outside northwest corner of building.

### **Invoicing update**

was discussed

### **Fire Chief's report**

Fire calls = 4 in May & 6 in June

Calendar raffle sales are going on

Hose testing done and three hoses need to be replaced. July 23<sup>rd</sup> was Diane & Ken's celebration of life at town hall.

### **First Responder report**

Calls = 8 in May & 3 in June

**Items intended for future meetings**

LRIP, Storm damage issues, dog ordinance, lawyer update, postcard to residence, ARPA update, road maintenance, garbage.

**Accounts Payable**

Chris McDaniel made a motion to pay bills. Jack Pernsteiner 2<sup>nd</sup> the motion. Motion carried.

**Adjournment**

Jack Pernsteiner made a motion to adjourn at 9:16pm. Chris McDaniel 2<sup>nd</sup> the motion. Motion carried.

Tammi Pernsteiner, Town of Richfield Interim Clerk