
TOWN OF RICHFIELD

8478 Richfield Drive
Marshfield, WI 54449

Monthly Board Minutes January 9, 2023

Call to Order

Dave Steinmetz called the meeting to order at 6:54 pm

Pledge of Allegiance

Roll call

The following persons were present: Dave Steinmetz (Chairperson), Chris McDaniel (Supervisor #1), Jack Pernsteiner (Supervisor #2), Tammi Pernsteiner (Treasurer & Interim Clerk), Josh Sabo, Keith Albright, John Weidman (Resident)

Minutes from December 12, 2022 Monthly Board Meeting

Chris McDaniel made a motion to approve the December 12th monthly board meeting minutes. Jack Pernsteiner 2nd the motion. Motion carried.

Minutes from December 20, 2022 Special Board Meeting

Jack Pernsteiner made a motion to approve the December 20th special board meeting minutes. Chris McDaniel 2nd the motion. Motion carried.

Treasurer's Report

Chris McDaniel made a motion to approve December 2022 Treasurer's Report. Jack Pernsteiner 2nd the motion. Motion carried.

Set date for Audit

Chris McDaniel made a motion to set the board audit date for February 13th, 2023. Jack Pernsteiner 2nd the motion. Motion carried. *(this date was postponed to February 19th due to Board meeting needing to be changed.)*

Rural Insurance

No discussion.

Road maintenance

Due to the icy roads the board decided to use sand with salt instead of just sand. Dead end town roads are not getting garbage picked up when weather is bad even when there is only 2" of snow. It's the garbage truck drivers decision whether he/she wants to go down that road. John Wiedman (resident) discussed his findings when calling Waste Management regarding not picking up garbage.

Roland from Wood County will be contacted regarding verbiage to use for publishing early bids for road projects.

Building maintenance

Both outside and inside lights have been fixed. Reigel ordered parts for the town hall faucets and will look at the toilets when they come back.

Cemetery

The sale on a couple of plots is in process.

ARPA funds

Nothing new to report.

Lawyer update

No update to report

Upcoming trainings for elections

Chris McDaniel made a motion to approve 1/25 & 2/1 trainings for Bonnie Sabo & Sandi Schill for time and mileage. Jack Pernsteiner 2nd the motion. Motion carried.

Chris McDaniel made a motion to approve 2/4 Chief Election Inspector training for Tirzah Draeger for time and mileage. Jack Pernsteiner 2nd the motion. Motion carried.

Clerk Position

Received a couple of resumes and some interest in filling the Clerk's position.

Mailbox replacement

Chris McDaniel made a motion to set a standard replacement fee of \$50 for mailboxes damaged from snow removal by township. Jack Pernsteiner 2nd the motion. Motion carried.

Fire ordinance

Tabled until next month.

Fire Chief's report

Fire calls in December = 5

Soup Dinner is February 12th and flyers were mailed and put on social media. Will be doing pre-orders and carry out again this year. Gear damage insurance claim was submitted for gear saturated with oil from Gardner Trucking fire.

Upcoming color coding attachments will be put on fire numbers to let Fire Department know how long driveways are.

2022 Richfield Fire Department Calls for Service Breakdown:

Fire: 2022 – 24, 2021 – 22 = 9% change

EMR: 2022 – 77, 2021 – 41 = 88% change

Total calls: 2022 – 101, 2021 – 63 = 60% change

Automatic/Mutual Aid: 2022 – 38, 2021 – 27 = 41% change

Total calls: 2022 – 139, 2021 – 90 = 54% change

First Responder report

First Responder calls in December = 4

Invoicing update

In the process of billing for fire numbers.

Items intended for future meetings

ARPA update, Clerk position, Fire Ordinance

Accounts Payable

Chris McDaniel made a motion to pay bills. Jack Pernsteiner 2nd the motion. Motion carried.

Adjournment

Jack Pernsteiner made a motion to adjourn at 8:23pm. Chris McDaniel 2nd the motion. Motion carried.

Tammi Pernsteiner, Town of Richfield Interim Clerk