
TOWN OF RICHFIELD

8478 Richfield Drive
Marshfield, WI 54449

Monthly Board Minutes May 10, 2021

Call to Order

Dave Steinmetz called the meeting to order at 7:30pm.

Pledge of Allegiance

Roll call

The following persons were present: Tammi Pernsteiner (Treasurer & Interim Clerk), Dave Steinmetz (Chairperson), Chris McDaniel (Supervisor #1), Jack Pernsteiner (Supervisor #2), Josh Sabo (Fire Chief), Keith Albright (Resident), Jon Hagler (American Asphalt), Jared Becker (Becker Trucking), Jerad DeBoer (Earth Inc).

Minutes from April 12, 2021 Monthly Board Meeting

Chris McDaniel made a motion to approve the April 12, 2021 monthly board minutes. Jack Pernsteiner 2nd the motion. Motion carried 2-0.

Minutes from April 15, 2021 Special Board Meeting

Jack Pernsteiner made a motion to approve the April 15, 2021 special board meeting minutes. Chris McDaniel 2nd the motion. Motion carried 2-0.

Treasurer's Report

Chris McDaniel made a motion to approve April's Treasurer Report. Jack Pernsteiner 2nd the motion. Motion carried 2-0.

Bids

Roadside mowing - approximately 40 miles. 1 swath early July and a complete mowing of 3 swaths in late August.

JJ's Brush Cutting Service, LLC - \$65.00 per hour cutting Grass and \$75.00 per hour for Brush cutting.

Chris McDaniel made a motion to accept JJ's Brush Cutting Service bid of \$65.00 per hour cutting Grass and \$75.00 per hour for cutting Brush. Jack Pernsteiner 2nd the motion. Motion carried 2-0.

Decomposed granite - 1,000 yards more or less to be delivered anywhere in the township. The price is to be the same for residents. Bidding is to be by the yard.

Red Rock - \$11.75 per yard. (Proof of Insurance included)

Laddick - \$11.88 per yard. (Proof of Insurance included)

Chris McDaniel made a motion to accept Red Rock's bid of \$11.75 per yard. Jack Pernsteiner 2nd the motion. Motion carried 2-0.

Underlayment crushed aggregate base course to state spec. Bid 3/4 inch and 1 1/4 inch to be delivered anywhere in the township and the price to be the same for residents. Bidding is to be by the ton.

Haas - \$8.38 per ton for both 3/4 inch and 1 1/4 inch.

Laddick - 3/4 inch \$9.55 per ton, \$12.90 per cubic yard and 1 1/4 inch \$9.35 per ton, \$12.64 per cubic yard. (Proof of Insurance included)

Becker trucking - 3/4 inch \$9.70 per ton and 1 1/4 inch \$9.50 per ton. (proof of insurance included)

Red Rock - \$11.98 per ton for both 3/4 inch & 1 1/4 inch (proof of insurance included)

Earth, Inc – 3/4 inch \$9.38 per ton and 1 1/4 inch \$9.20 per ton (proof of insurance included)

Chris McDaniel made a motion to accept Haas bid of \$8.38 for both 3/4 inch and 1 1/4 inch. Jack Pernsteiner 2nd the motion. Motion carried 2-0.

Dust Proofing - 1/2 load more or less to be delivered anywhere in the township. Bidding is to be by the gallon.

Wisconsin Salt Solutions:

Calcium Chloride, 38% solution	4500 gallons minimum	\$1.13/gallon
Magnesium Chloride, 30% solution	4500 gallons minimum	\$1.05/gallon

Chris McDaniel made a motion to accept Wisconsin Salt Solutions bid for Calcium Chloride, 38% solution, 4500 gallons minimum at \$1.13/gallon. Jack Pernsteiner 2nd the motion. Motion carried 2-0.

Blacktopping - 1/2 mile more or less. Location will be located after road review.

American Asphalt of Wisconsin

Description	Quantity	Unit	Unit Price	Total Price
- 1 1/4" Base Aggregate 4"	3,178	Ton	\$10.75	\$30,163.50
- Pulverizing Full Depth	11,667	S.Y.	\$0.36	\$4,200.12
- 2" HMA Paving	1,437	Ton	\$48.07	\$69,076.59
- 3/4" CABC Shouldering	343	Ton	\$17.25	\$5,916.76

Chris McDaniel made a motion to accept American Asphalt's bid to repave Stadt from Klondike to Hwy EE. Jack Pernsteiner 2nd the motion. Motion carried 2-0.

Fire Chief's report

Fire calls = 5 call in April. Planning for fall raffle fundraiser to occur on October 16th, 2021

First Responder's report

0 calls for April

Road Maintenance

Klondike intersection with Arpin/Richfield - was discussed last month with no further discussion.

Intersection of Bluff Dr & Lincoln Ave – discussion pertained to sign that was put up by Wood County directing loaded trucks to use township road.

Haas agreement for road repairs – discussion pertained to a potential agreement that would have Haas pay 50/50 for road repairs due to above sign.

Road permits – Board is looking into issuing permits on Class B roads.

Building Maintenance

Security cameras – no discussion

Doors – front door to town hall was fixed and reset.

Window – cracked window in town hall was repaired.

Cargo box – no discussion

Board of Review

Dates and times were discussed. Chris McDaniel has materials ordered so he can take required training before Board of Review.

Road Review

crack filling was discussed.

Town's Attorney

hiring an attorney that specializes in town law was discussed.

Clerk Appointment/Interim Clerk

Chris McDaniel made a motion to appoint Tammi Pernsteiner as Interim Clerk and to receive all benefits that the Clerk's position would receive. Jack Pernsteiner abstained. Dave Steinmetz 2nd the motion. Motion carried 2-1.

Clerk's Cell Phone

Jack Pernsteiner made a motion to approve getting the Clerk a cell phone. Chris McDaniel 2nd the motion. Motion carried 2-0

Clerk's Printer

The Clerk's current printer will be obsolete soon and it needs a new drum which will cost \$140. It was decided to purchase a printer from Bauernfeind to replace this current soon to be obsolete printer. Chris McDaniel made a motion to purchase a Kyocera M2640 for \$925 with no service plan. Jack Pernsteiner 2nd the motion. Motion carried 2-0.

WisVote Provider agreement

Jack Pernsteiner made a motion to enter into a provider agreement between Wood County & Town of Richfield. Chris McDaniel 2nd the motion. Motion carried 2-0.

Building permits – no permits to discuss

Recap of April Northwest Recycling meeting

Dave Steinmetz attended this meeting and discussion pertained to less hours on tire pickup day. Next meeting is in September 2021.

Hall rent – Wood County Highway Department

Chris McDaniel made a motion to wave cost for Wood County Highway Department to use hall on 5/25 from 8am – 3pm. Jack Pernsteiner 2nd the motion. Motion carried 2-0.

Community Service Requests

Town of Richfield does not currently have community service opportunities, nor do we see any opportunities in the future.

Invoicing – was discussed.

Items for future meetings – was discussed.

Accounts Payable

Chris McDaniel made a motion to approve/pay monthly bills. Jack Pernsteiner 2nd the motion. Motion carried 2-0.

Adjournment

Chris McDaniel made a motion to adjourn at 10:13pm. Jack Pernsteiner 2nd the motion. Motion carried 2-0.

Tammi Pernsteiner, Interim Clerk